



Minutes – Board of County Commissioners

Regular Board Meeting
Benton County Administration Building
Commissioners' Hearing Room, Kennewick, WA
Tuesday, February 13, 2024 9:00 AM
Meeting provided in-person, by Video Live-Broadcast and Telephonically via/WebEx

Present: Commissioner Will McKay (Acting Chairman)
Commissioner Michael Alvarez
County Administrator Jerrod MacPherson
Clerk of the Board Amanda Pearson

Absent: Chairman Jerome Delvin

Benton County Employees Present During All or a Portion of the Meeting: Deputy County Administrator, Matt Rasmussen; Information Technologies Manager, Robert Heard; Information Technologies Supervisory, Cody Shelton; Human Resources Manager, Carlee Nave; Community Development Director, Greg Wendt; Sustainable Development Manager, Adam Fyall; Public Works Manager, Matt Mahoney; Clerk, Josie Delvin; Security Program Coordinator, Steve Caughey; Finance Manager, Linda Ivey; Civil Engineer, Cristina Woods; Planning Manager, Michelle Mercer; Event Center Manager, Tom French; Office Assistant, Raquel McCrory; Procurement/Contract Coordinator, Danica Hope; Director of Operations and Capital Assets, Robert Blain, Robert Heard, Chief of Corrections, Robert Guerrero

Pledge of Allegiance

The Board recited the Pledge of Allegiance.

Approval of Minutes

The Minutes of February 6, 2024 were approved.

Review Agenda

Jerrod MacPherson added the following:

- Authorization for Relocation Expenses for the Prosecuting Attorney's Office

Public Comment

None.

Consent Agenda

MOTION: Commissioner Alvarez moved to approve the consent agenda items “a” through “hh”. Commissioner McKay seconded and upon vote, the Board approved the following:

Animal Control

- a. Transfer of Funds, Fund No. 0010, Dept. No. 137 for Overtime

Auditor

- b. Accounts Payable ~ Check Posting List for 02/02/2024

Capital Projects

- c. Coding Correction Between the Capital Projects Fund 3050 and Behavioral Health Fund 1600 Related to the Recovery Center

CARES/CRRSAA

- d. Transfer of Funds, Fund No. 0010, Dept. 139 for Coroner’s Office HVAC

Clerk’s Office

- e. Coding Correction Between the Courthouse Facilitator Fund 1360 and Clerks Collection Fund 1460 for Supplies

Commissioners

- f. Transfer of Funds, Fund No. 1600, Dept. 000 for 2023 Coding Correction in the Behavioral Health Fund
- g. Surplus and Disposition of Personal Property

Coroner

- h. Agreement with Incyte Pathology, PS for Tissue Specimen Preparation

Corrections

- i. Amended Contract with Darren Dinwoodie dba Inland Polygraph for Polygraph Examinations
- j. Agreement with Ideal Option, PLLC for the Medication Assisted Treatment Program

Human Resources

- k. Amendment I to Corrections Supervisors Collective Bargaining Agreement

Information Technology

- l. Enterprise Agreement for Licensing Microsoft Software from SHI International Corp.
- m. Purchase of One Laptop, Dock and Two Monitors from Dell Inc. for Public Works Department
- n. Coding Correction Between the Event Center Fund 1240 and Central Services Fund 5020 for Ricoh Copier Lease Payments
- o. Coding Correction Between Insurance Management Fund 5040 and Central Services Fund 5020 for Ricoh Copier Lease Payments
- p. Coding Correction Between the General Fund 0010, Dept. 109 and Central Services Fund 5020 for Ricoh Copier Lease Payments
- q. Coding Correction Between the General Fund 0010, Dept. 110 and Central Services Fund 5020 for Ricoh Copier Lease Payments
- r. Coding Correction Between the General Fund 0010, Dept. 118 and Central Services Fund 5020 for Ricoh Copier Lease Payments
- s. Coding Correction Between the General Fund 0010, Dept. 120 and Central Services Fund 5020 for Ricoh Copier Lease Payments
- t. Coding Correction Between the General Fund 0010, Dept. 121 and Central Services Fund 5020 for Ricoh Copier Lease Payments

Office of Public Defense

- u. Superior Court Public Defense Services Agreement with Dennis Hanson
- v. Superior Court Public Defense Services Agreement with John Jensen

Planning

- w. Subdivision Vacation of Cottonwood Creek – SV 2023-001

Public Safety

- x. Coding Correction Between the Capital Projects Fund 3050 and Public Safety Tax Fund 1480 Related to the Shooting Range
- y. Coding Correction Between Behavioral Health Fund 1600, Public Safety Tax Fund 1480, Dept. 112 and Central Services Fund 5020 Ricoh Copier Lease Payments
- z. Coding Correction Between Public Safety Tax Fund 1480, Dept. 121 and Central Services Fund 5020 for Ricoh Copier Lease Payments

Public Works

- aa. Certification of the 2024 Road Levy Certification and Estimated Revenue Produced
- bb. Transfer of Funds, Fund No. 1010, Dept. No. 500 for Purchase of Equipment

Purchasing

- cc. Change Order #2 Ratifying Change Order Proposal No. 3 to JRT Mechanical, Inc. Contract for the Coroner’s Autopsy Ventilation Upgrade Project
- dd. Ratifying Change Order No. 1 to DeAtley Crushing Co. Contract for 2023 Crushing Project
- ee. Lease Agreement with Desert Land, LLC for Crush and Stockpile Road Surfacing Materials at Travis Quarry
- ff. Lease Agreement with Sutoga, LLC for Crush and Stockpile Road Surfacing Materials at C. Moore Quarry
- gg. Purchase Thermoplastic Markings from Intermountain Sign and Safety, Inc. for Public Works Department

Sustainable Development

- hh. Agreement with The Tri-City Development Council for Economic Development Services

Public Hearing

MCI Communications Services, LLC Franchise for Fiber Optic Cable System and Facilities

Cristina Woods

Benton County received an application for a Franchise Order and Agreement for a fiber optic cable system and facilities from MCI Communications Services, LLC. for a fiber optic cable system and facilities.

In accordance with RCW 36.55.040 and RCW 36.55.050, a public hearing must be held to allow public comment to the proposed franchise agreement prior to the final determination of the Board of County Commissioners. After the public hearing, the Board may, upon its finding that the franchise agreement is in the best interest of the County, enter into said agreement by resolution. The public hearing was advertised in the newspaper of record on January 24th and January 31st, 2024, in accordance with RCW 36.55.040, and a public hearing was held on February 13th, 2024, in accordance with RCW 36.55.050.

As there was no one present to testify, public testimony was closed.

MOTION: Commissioner Alvarez moved to MCI Communications Services, LLC Franchise for Fiber Optic Cable System and Facilities. Commissioner McKay seconded and upon vote, the motion carried as presented.

Other Business

Jerrod MacPherson presented a resolution regarding authorization for the Prosecuting Attorney's Office to reimburse Bradley Bartlett up to \$5,000 for relocation expenses.

MOTION: Commissioner McKay moved to authorize the Prosecuting Attorney's Office to reimburse Bradley Bartlett up to \$5,000 for relocation expenses per the County's relocation expense policy, Resolution 08-534. Commissioner Alvarez seconded and upon vote, the motion carried as presented.

Commissioner McKay clarified the Benton-Franklin Transit's use of the company Via.

Tort Claim

CC 2024-02 Edgar J. Lamas received on 2/9/2024

Accounts Payable

Check Date: 02/02/2024

Warrants #: 253412-253525
Total of all funds: \$720,035.45

EFT's #: 794-795
Transfers #: 1511-1512, 1521, 1524-1526, 1528, 1539, 1544, 1547
Total all funds: \$32,325.45

Resolutions

- 2024-0111 Transfer of Funds, Fund No. 0010, Dept. No. 137 for Overtime
- 2024-0112 **Not Used-Clerical Error*
- 2024-0113 Coding Correction Between the Capital Projects Fund 3050 and Behavioral Health Fund 1600 Related to the Recovery Center
- 2024-0114 Transfer of Funds, Fund No. 0010, Dept. 139 for Coroner's Office HVAC
- 2024-0115 Coding Correction Between the Courthouse Facilitator Fund 1360 and Clerks Collection Fund 1460 for Supplies
- 2024-0116 Transfer of Funds, Fund No. 1600, Dept. 000 for 2023 Coding Correction in the Behavioral Health Fund
- 2024-0117 Surplus and Disposition of Personal Property
- 2024-0118 Agreement with Incyte Pathology, PS for Tissue Specimen Preparation
- 2024-0119 Amended Contract with Darren Dinwoodie dba Inland Polygraph for Polygraph Examinations
- 2024-0120 Agreement with Ideal Option, PLLC for the Medication Assisted Treatment Program
- 2024-0121 Amendment I to Corrections Supervisors Collective Bargaining Agreement
- 2024-0122 Enterprise Agreement for Licensing Microsoft Software from SHI International Corp.
- 2024-0123 Purchase of One Laptop, Dock and Two Monitors from Dell Inc. for Public Works Department
- 2024-0124 Coding Correction Between the Event Center Fund 1240 and Central Services Fund 5020 for Ricoh Copier Lease Payments
- 2024-0125 Coding Correction Between Insurance Management Fund 5040 and Central Services Fund 5020 for Ricoh Copier Lease Payments

- 2024-0126 Coding Correction Between the General Fund 0010, Dept. 109 and Central Services Fund 5020 for Ricoh Copier Lease Payments
- 2024-0127 Coding Correction Between the General Fund 0010, Dept. 110 and Central Services Fund 5020 for Ricoh Copier Lease Payments
- 2024-0128 Coding Correction Between the General Fund 0010, Dept. 118 and Central Services Fund 5020 for Ricoh Copier Lease Payments
- 2024-0129 Coding Correction Between the General Fund 0010, Dept. 120 and Central Services Fund 5020 for Ricoh Copier Lease Payments
- 2024-0130 Coding Correction Between the General Fund 0010, Dept. 121 and Central Services Fund 5020 for Ricoh Copier Lease Payments
- 2024-0131 Superior Court Public Defense Services Agreement with Dennis Hanson
- 2024-0132 Superior Court Public Defense Services Agreement with John Jensen
- 2024-0133 Subdivision Vacation of Cottonwood Creek – SV 2023-001
- 2024-0134 Coding Correction Between the Capital Projects Fund 3050 and Public Safety Tax Fund 1480 Related to the Shooting Range
- 2024-0135 Coding Correction Between Behavioral Health Fund 1600, Public Safety Tax Fund 1480, Dept. 112 and Central Services Fund 5020 Ricoh Copier Lease Payments
- 2024-0136 Coding Correction Between Public Safety Tax Fund 1480, Dept. 121 and Central Services Fund 5020 for Ricoh Copier Lease Payments
- 2024-0137 Certification of the 2024 Road Levy Certification and Estimated Revenue Produced
- 2024-0138 Transfer of Funds, Fund No. 1010, Dept. No. 500 for Purchase of Equipment
- 2024-0139 Change Order #2 Ratifying Change Order Proposal No. 3 to JRT Mechanical, Inc. Contract for the Coroner’s Autopsy Ventilation Upgrade Project
- 2024-0140 Ratifying Change Order No. 1 to DeAtley Crushing Co. Contract for 2023 Crushing Project
- 2024-0141 Lease Agreement with Desert Land, LLC for Crush and Stockpile Road Surfacing Materials at Travis Quarry
- 2024-0142 Lease Agreement with Sutoga, LLC for Crush and Stockpile Road Surfacing Materials at C. Moore Quarry
- 2024-0143 Purchase Thermoplastic Markings from Intermountain Sign and Safety, Inc. for Public Works Department
- 2024-0144 Agreement with The Tri-City Development Council for Economic Development Services
- 2024-0145 MCI Communications Services, LLC Franchise for Fiber Optic Cable System and Facilities
- 2024-0146 Authorization for Relocation Expenses for the Prosecuting Attorney’s Office for Potential Applicant Bradley Bartlett

There being no further business before the Board, the meeting adjourned at approximately 9:09 a.m.

Clerk of the Board

Chairman